



Orting Valley Fire and Rescue

Pierce County Fire District 18
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Resolution 2020-003

A RESOLUTION BY THE BOARD OF FIRE COMMISSIONERS OF PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 18. AUTHORIZING PAYMENT OF CLAIMS PRIOR TO BOARD APPROVAL OF VOUCHERS AS PROVIDED BY THE LAWS OF THE STATE OF WASHINGTON RCW 42.24.180 AND IN RESPONSE TO THE DECLARATION OF EMERGENCY IN RESPONSE TO THE OUTBREAK OF COVID-19.

WHEREAS, the Board of Fire Commissioners (the "Board") of Pierce County Fire District No. 18 (the "District") holds regularly scheduled meetings twice a month, at which time the Board reviews and approves vouchers; and

WHEREAS, there are occasions when the District needs to issue warrants prior to formal approval by the Board; and

WHEREAS, the District has a need to pay, inter alia, certain regular and ordinary maintenance and operation expenses prior to approval by the Board (the "Eligible Claims"); and

WHEREAS, the Board has the authority, pursuant to RCW 42.24.180, to authorize the issuance of warrants in payment of Eligible Claims prior to Board approval.

NOW, THEREFORE BE IT HEREBY RESOLVED, BY THE BOARD OF FIRE COMMISSIONERS OF PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 18 AS FOLLOWS:

1. **Auditing Officer.** The signature and approval of the District's Auditing Officer is required prior to issuance of a warrant.
2. **Signatories.** In order to expedite payment of Eligible Claims, as permitted by RCW 42.24.180, any of the following individuals may be signatories to issue warrants for Eligible Claims (the "Signatories"):
 - a. Fire Chief or designee
 - b. Chair of the Board of Fire Commissioners
 - c. Vice Chair of the Board of Fire Commissioners

2.1 The Authority will obtain an official bond in an amount to be determined by the Board, but in no event less than fifty thousand dollars (\$50,000.00), for the Auditing Officer and each of the Signatories for the faithful discharge of their duties.

2.2 At its next public meeting, which shall be within one (1) month of issuance of warrants, the Board shall review the documentation supporting Eligible Claims and, except as to claims disapproved by the Board, shall approve those warrants issued in payment of Eligible Claims.

2.3 If the Board disapproves of one or more claims, the Board shall require the Auditing Officer and one of the Signatories to jointly cause the disapproved claims to be recognized as

receivables of the District and to pursue the collection diligently until the amounts disapproved are collected or until the Board is satisfied and approves the claims.

3. **Excluded Claims.** The Board hereby stipulates that the following otherwise Eligible Claims shall not be paid before Board approval:

a. any Reserve Fund claim.

3.1 The Board, by subsequent resolution, may exclude other types or amounts of claims for payment prior to Board approval.

4. **Termination.** This Resolution shall continue in full force and effect until terminated by law or by further Resolution or at the expiration of the proclaimed Declaration of Emergency within the State of Washington for the outbreak of COVID-19.

Adopted this 7th day of April 2020.

*****Signatures to be obtained when "Stay home, stay healthy" is over.

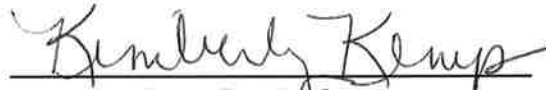

Margaret O'Harra Buttz -Commission Chair

Tom Marino-Commission Vice Chair

Arlene Dannat-Commissioner

Kevin Gorder-Commissioner

Jason Bellerive-Commissioner


Kimberly Kemp-District Secretary