



# Orting Valley Fire & Rescue

Pierce County Fire District No. 18  
401 Washington Ave SE P.O. Box 386  
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## Board of Fire Commissioners Meeting April 3, 2018 at 6:30 p.m. Minutes

### Call to Order

**Commission Vice Chair O'Harra Buttz called the meeting to order at 6:30 p.m.**

### Pledge of Allegiance

**Commission Vice Chair O'Harra Buttz led the Pledge of Allegiance.**

### Roll Call

**Commission Chair Shawn Mahoney (absent)  
Commission Vice Chair Margaret O'Harra Buttz  
Commissioner Arlene Dannat  
Commissioner Tom Marino  
Commissioner Kevin Gorder  
Fire Chief Zane Gibson  
District Secretary Kim Kemp**

**Commissioner Marino moved to excuse Commissioner Mahoney's absence. Commissioner Dannat seconded. Motion carried.**

### Visitors (Signed In)

**None**

### Agenda Approval

**Commissioner Marino moved to approve the Agenda as presented. Commissioner Gorder seconded. Motion carried.**

### Consent Agenda

1. Minutes approval of March 20, 2018 Regular Meeting
2. Expense reference numbers 287-322, totaling \$252,364.24  
**Commissioner Dannat moved to approve the Consent Agenda as presented. Marino seconded. Motion carried.**

### Citizen Considerations and Requests

**None**

### Presentations

**Chief Gibson pinned FF/PM's Cody Kilbourn and Brennan Helmers with their personalized badges as they both have successfully completed probation.**

## Chief's Report

- OVFR is hosting an Open House on April 7, 2018 in conjunction with the Daffodil Parade Day – Family Day in the City Park Festival. Chief Gibson invited all members and commissioners to participate.
- Chief Gibson gave a recap of the first planning meeting for the May 4, 2018 Lahar Drill. He stated that Graham Fire and Rescue will be participating in the drill as well.
- The lahar sirens sounded twice during the testing this month, *in error*. Chief Gibson will be partnering with several agencies in our community to address the lack of communication from Pierce County Department of Emergency Management verifying the malfunction of the test.

## New Business

1. Annexation contract and form  
**Commissioner Marino moved to approve the annexation contract and form. Commissioner Dannat seconded. Motion carried.**
2. SOG 2007 Observer Program revised, 2<sup>nd</sup> read  
**Commissioner Marino moved to approve the revisions of SOG 2007. Commissioner Gorder seconded. Motion carried.**
3. SOG 2007.1 Observer Program Forms revised, 2<sup>nd</sup> read  
**Commissioner Marino moved to approve the revisions of SOG 2007.1. Commissioner Dannat seconded. Motion carried**
4. SOG 2008 Recognition and Awards, 2<sup>nd</sup> read  
**Commissioner O’Harra Buttz moved to approve SOG 2008. Commissioner Gorder seconded. Motion carried.**
5. SOG 6003 Surplus Property and Equipment revised, 2<sup>nd</sup> read  
**Commissioner Dannat moved to approve SOG 6003. Commissioner Marino seconded. Motion carried.**
6. SOG 4001 Capital Assets and Inventory, 2<sup>nd</sup> read  
**Commissioner Dannat moved to approve SOG 4001. Commissioner Marino seconded. Motion carried.**
7. Combined Communications Network, System Access Agreement for access to the Single County-Wide Communications System 2018  
**Commissioner Marino moved to authorize Chief Gibson to sign the CCN, System Access Agreement. Commissioner Gorder seconded. Motion carried.**
8. SAFER Grant Letter by the Fire Commissioners  
**Discussion. Lt. Goodwin will be submitting a request for a SAFER Grant. Letter is required as part of the understanding of the terms of the grant by the District.**

## Old Business

**None**

## Board Reports

1. Pierce County Fire Commissioners
  - a. **The next meeting will be April 26, 2018 at Central Pierce Fire & Rescue**

Executive Session

None

Commissioner General Business/Discussion

None

Adjournment

**Commissioner Marino moved to adjourn the meeting. Commissioner Gorder seconded. Motion carried. The meeting ended at 7:17p.m.**

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Commission Chair Shawn Mahoney



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Commissioner Arlene Dannat



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Commissioner Kevin Gorder



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Commission Vice Chair Margaret O'Harra Buttz



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Commissioner Tom Marino



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District Secretary Kimberly Kemp